



DEPARTMENT OF THE NAVY

OFFICE OF THE CHIEF OF NAVAL OPERATIONS

2000 NAVY PENTAGON

WASHINGTON, DC 20350-2000

5720

Ser DNS-36DB/17U105273

September 22, 2017

Sent via email to: (b) (6)

Ms. Roberta Weaver

(b) (6)

Dear Ms. Weaver

This is in reference to your Freedom of Information Act (FOIA)/Privacy Act (PA) request dated September 8, 2017. Your request was received in our office on September 21, 2017 and was assigned the case number DON-NAVY-2017-010875.

It has been determined that if Mr. Philip Walter Jensen's service records still exist, they are no longer in the possession and control of the Navy, but may be maintained by:

National Personnel Records Center (NPRC)  
Military Personnel Records Branch  
1 Archives Drive  
St. Louis, MO 63132-5100

In view of the above determination, I am returning your request recommending that you write directly to the above-identified official to request a copy of Mr. Jensen's service records. To assist you in making your request to that official, I am enclosing a blank SF-180 form which you need to complete and attach to your request letter.

Please be advised, however, that without the written authorization from Mr. Jensen, only minimal information can be released to you. If Mr. Jensen is deceased, please ensure that you attached proof of death (i.e., death certificate or obituary) to ensure that you are afforded the maximum amount of information and if you have access to a computer, you may file your request online at <http://www.archives.gov/st-louis/military-personnel/> or via fax to: (314) 801-9195.

In this instance, the fees associated with processing your request were below the minimum threshold and have not been

assessed. Please be advised, however, that fees, fee categories, and fee waivers are determined on a case-by-case basis; a previous determination has no influence on future determinations.

Questions regarding the action that our office has taken to process your request may be directed to our FOIA Service Center at (202) 685-0412.

Sincerely,

  
R. Patterson

Head, DON FOIA/PA Program Office

Enclosure: 1. SF-180